

02 10 2015 Work Session 8 30 AM

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A. New Business

1. [8:30 - 8:45 AM Board Comments](#)

Minutes:

Mr. Harris provided information on the Central Florida Public School Boards Coalition meeting:

- They are updating their website: www.CFPSBC.com
- DOE is pressuring Superintendents to complete a survey addressing computerized testing readiness with one response. Legislators are being told by DOE that districts are ready for the on-line testing but districts are saying they are not; citing concerns with insufficient band width and lack of funds to purchase student computers. Several Superintendents added a disclaimer to the survey listing extenuating circumstances
- The March meeting will be to review and compare impact fees and studies
- Invite more districts to join the Coalition

Mr. Berryman reported that Superintendent LeRoy is to present a report on our Summer Academies at the March meeting as well.

He noted that the County Commission has completed their impact fee study which shows our fees should either remain the same or be increased slightly. Greg Rivers, Associate Superintendent of Facilities and Operations, will provide impact fee information at the next work session. Mr. Berryman noted that we are at 47% of the original recommendation. Mr. Harris stated that we are collecting 1/10th of what was previously collected due to decline in home sales. Mr. Harris commented that County Commissioners are invited to attend the March meeting to hear the concerns of other districts along the I-4 corridor.

Mr. Mullenax asked what would happen if we responded to the survey that we weren't ready? Mrs. LeRoy stated that the survey has specific questions that don't allow broad explanations. She has no problem adding a disclaimer.

Mr. Rivers will provide the Board a copy of the County's draft Impact Fee Study.

Mr. Berryman reported he and the Superintendent attended the Polk Vision Alignment meeting. Superintendent LeRoy commented that the Committee added another area to address literacy. The original education area is represented by Susan Copeland and Jacqueline Bowen, Chief Academic Officer, will represent the new literacy component.

It was announced that the next Nashville Alignment training will take place October 7-9, 2015.

B. Board Agenda Review

2. [8:45 - 9:00 AM Review the February 10, 2015 School Board Agenda](#)

Attachment: [02 10 2015 School Board Agenda.pdf](#)

Minutes:

Mrs. Fields asked for a discussion at a later date on procedures issuing proclamations or resolutions recognizing decreased staff or former staff.

Mrs. Cunningham asked for clarification on procurement card changes. Pennie Zuercher, Director of Accounting, provided information on the proposed upgrades.

C-10 Disposition Report

Mr. Mullenax questioned the disposition of \$2,000,000 in software. He would like to know how much is spent each year on software; who is purchasing it and how reliable (productive) it is.

Mr. Wilson inquired about the \$1,500,000 FastForward software. Superintendent LeRoy reported that in 2006-2007 the program was touted nationwide to be very successful in helping increase the cognitive ability of students reading below grade level. However, research shows that it is successful with a specific area of students: ESE and ESOL. She also noted that the FDOE requires that 50% of our instructional materials are to be technology-based: moving from textbooks to digital materials. However, she hasn't seen a shift in the instructional material industry.

C-31 NE Polk County New K-8 School

Mr. Harris inquired how two contractors that are not construction companies can be identified as Women and Minority Based companies. Mr. Rivers stated that if a firm is not a certified WMBE firm they must partner with a certified WMBE at a minimum to assist in the pre-construction phase to identify potential WMBE bidders. We do not specify they

must be a construction company for the bidding process.

C-42 Out of State Field Trip

Mr. Mullenax voiced concern that high school students will miss two days of instruction for the baseball team to travel to Atlantic to play games.

Wes Bridges noted that when students leave the State, the district loses sovereign immunity protection.

3. 9:00 - 9:10 AM BREAK

Minutes:

Superintendent LeRoy announced that Senator Legg submitted a bill to address the accountability concerns and other testing issues.

C. Information

Item 4

4. Proposed Procurement Enhancements

Attachment: [Proposed Procurement Card Enhancements.pdf](#)

Minutes:

Item 5

5. ESE Advisory Council Report on Behavior Panel

Attachment: [Final Executive Report.Behavior.pdf](#)

Minutes:

Mr. Mullenax suggested a discussion in March to see how the district will address the Council's recommendations. Board concurred.

D. Discussion

Item 6

6. [9:10 - 9:25 AM Create Reorganized Structure for AAE Department with New Positions and JD](#)

Attachment: [A A E Create new Jd Revise JD 2-10-15 WS.pdf](#)

Minutes:

Board consensus given to move forward on advertising the four job positions: Director of Student Learning Evaluation, Psychometrician, Senior Coordinator of Student Learning Evaluation, and Senior Coordinator of Assessment.

Item 7

7. [9:25 - 9:40 AM Revision to existing salary grades and positions - non-union-non bargaining employee group Information Services Technology](#)

Attachment: [Salary Revision IST Positions 2-10-15 WS.pdf](#)

Minutes:

Consultants John Reichert and Steve Bouzianis reported on the continuation of the salary grade updates for the Information Services and Technology Department. Mr. Berryman asked if there was a comparison of similar sized districts. Mr. Reichert responded that Dr. Barrios has been compiling the data. The job requirement revision will not impact current employees in these positions; they will be grandfathered in.

Item 8

8. [9:40 - 9:55 AM Polk's Florida AWARE Grant with Positions, \\$264,900](#)

Attachment: [Florida Aware Budget Impact Statement 14-15.pdf](#)

Attachment: [Mental Health Coordinator.pdf](#)

Attachment: [Nonunion AdminSalRanges2014for111914-12-16-14.pdf](#)

Attachment: [School Board Summary Florida AWARE.pdf](#)

Attachment: [Sr Coord Mindful Schools Program Final.pdf](#)

Attachment: [Visio-Page 17 Learning Support Student Services SY15 Rev WS 01 20 15.pdf](#)

Attachment: [Polk13-14TeacherSalaries11-12-13Bd.pdf](#)

Minutes:

Assistant Superintendent Nancy Woolcock and Student Services Director Jim Maxwell reported this is one of three grants the District has received to increase the capacity of the school system to improve the ability to work with students with mental health and behavioral issues. We are one of three districts chosen by the State to pilot the program to increase the capacity at the District level. Mrs. Woolcock announced that since the work session item was created, she was notified that we are to receive an additional \$100,000. The final proposal will be presented to the Board on February 24th.

Superintendent LeRoy announced that Polk County has been selected by the US DOE as one of ten school districts nationwide to be a part of a grant funded large scale research study on effective professional development for elementary principals. This would be a 2-3 year study with financial support and incentives for the 20 schools that participate.

Also, we have been invited to participate in a national initiative to look at birth to 8 years early learning and literacy with the Kellogg Foundation and University of Chicago. A three-member team (Superintendent LeRoy, Jacqueline Bowen, and Mattie Friedt) are to be in Chicago for three days in March at no cost to the District.

Thirdly, Mrs. LeRoy reported she has been in discussions with Dr. Okhee Lee at NYU to implement PSELL (Promoting Science Among English Language Learners) at four of our high Hispanic-populated elementary schools: Frostproof, Wahneta, Palmetto, and Eastside. PSELL supports language development as well as math, science, and literacy content areas of the English Language Learners.

Item 9

9. [9:55 - 10:15 AM Athletic Trainers for High Schools](#)

Attachment: [Athletic Trainer Proposal.pdf](#)

Minutes:

Don Bridges, Director of Athletics, reported that State Statutes recommend a certified Athletic Trainer on staff at each high school. Other districts either use a teacher/athletic trainer or consultative services agreement with local medical facilities. The majority of the nation's public schools (64%) do not have a certified trainer on staff.

Bond Clinic of Winter Haven and Watson Clinic of Lakeland service eight schools during the season if they have staff available. Bond would cover Winter Haven, Auburndale and Lake Region. Watson Clinic would cover the five schools in Lakeland. Bartow Memorial has offered to hire an Athletic Trainer to cover 20-25 hours. Lakeland Regional does not employ Athletic Trainers.

Mrs. Cunningham commented the Celebration Hospital is eager to partner with surrounding counties; perhaps they would provide coverage for the two high schools on the Ridge.

Mrs. Fields noted the cost to provide trainers at each of the 14 high schools would be \$637,000.00. Don stated that the cost would be reduced if a professional technical person was utilized rather than a teacher or if we contracted with the local medical centers. Mrs. Fields asked how they would

be funded. Mrs. LeRoy stated it would be from local dollars but more discussion is needed before we move forward. There are ancillary costs as well: supplies, equipment, etc. Superintendent LeRoy will provide a proposal and options at a future work session.

Item 10

10. [10:15 - 10: 45 AM 2015/2016 -2019/2020 Capital Work Plan](#)

Attachment: [2015-2020 Capital Work Plan with Tabs.pdf](#)

Minutes:

Greg Rivers, Associate Superintendent of Facilities and Operations, provided an overview of the five year capital outlay plan. The Plan expenditures match the projected revenue; however, the projected revenue does not cover our identified needs.

Tab 1 - Capital Work Plan by funding source

- Revenue: Sales Tax Proceeds and PECO funds
 - Sales Tax projected revenue for the remaining term (ends January 2019) shows a gradual decline from \$12,000,000 - \$0. There will be a half year collection in 2018-19 but we have a four year debt payment. To address the final debt payment, we will bank funds during the prior years.
 - 80% of revenue goes to debt service
 - The district has not received PECO new construction dollars since 2009
 - Revenue declining faster than we can meet our identified needs
- Expenditures:
 - Identified needs by school exceeds \$300,000,000.00
 - Total needs (includes new construction, deferred maintenance, and renovations) exceeds \$600,000,000.00

LCI is used for three main areas: maintenance of buildings, technology and school buses. We received \$28 million less than we did in 2008 due to the decline in property values and the change in millage from 2 to 1.5.

The Governor's proposed budget for this year has \$60 million state-wide for public schools and \$100 million for start up charters.

Mrs. LeRoy will provide a 5 year expense report on conversion charter school maintenance expenditures.

Mr. Wilson requested talking points on our needs and funding issues to stress to County Commissioners and Legislators. Mrs. Sellers suggested a comparison on the funding received in the 1990s with square feet coverage to now and square foot coverage as a talking point.

Mr. Berryman asked for a single page document with funding/revenue figures.

Mrs. Cunningham challenged herself and the Board to seek creative revenue (out of the box) sources. Mrs. LeRoy has looked at other districts and will provide the information at the retreat.

Mr. Berryman suggested we aggressively pursue having the .5 millage restored; it would provide \$13 million each year.

Mr. Wilson commented the District will be looking at rezoning to address overcrowding but also because buildings cannot be repaired due to lack of funding. He serves on a corporate advisory committee and the business partners are eager to help by speaking to Legislators on our needs. Larry Madrid of Madrid Engineering has offered to take some of our highest needs to Tallahassee.

E. Adjournment

Meeting adjourned at 11:57 AM. Minutes were approved and attested this 24th day of February, 2015.

Dick Mullenax, Board Chair

Kathryn M. LeRoy, Superintendent